



CCPRO Board of Directors  
Meeting Minutes  
April 13, 2018  
1:00 p.m.- 2:00 p.m.

**1) Call to order**

**Anne Krueger**

The meeting came to order at 1:00 p.m.

**2) Roll Call**

Name	Position	College	Absent/Present
Anne Krueger	President	Grossmont-Cuyamaca CCD	P
Lauren Milbourne	Vice President	Cuesta College	P
Vacant	Secretary		
Pavel Bratulin	Treasurer	San Bernardino CCD	A
Laura Gropen	Past President	Palomar College	P
Chris Clarke	Communications	Barstow College	P
Kristen Hyuck	Membership	MiraCosta College	P
Tim Leong	Mentor Coordinator	Contra Costa CCD	P
Lillian Leopold	Region: Southern	Southwestern College	P
David Ysais	Region: Los Angeles	Los Angeles Trade Technical College	P
Eric Walker	Region: Inland Empire	Mt. San Jacinto CCD	P
Andrew Masuda	Region: Central	Allan Hancock College	A
Megan Rodriguez	Region: Bay Area	San Mateo CCD	A
Peter Griggs	Region: Northern	Shasta College	P
James Meier	CCPRO Awards Chair	College of the Desert	P

**CONSENT AGENDA**

**3) Approval of 3/15/18 Minutes**

**Lauren Milbourne**

The 3/15/18 minutes were not approved at this meeting and re-agendized for approval at the May meeting.

**4) Treasurer's Report**

**Paul Bratulin**

CCPRO is currently in the process of consolidating bank accounts and moving most funds to the Wells Fargo account managed by the Community College League of California (CCLeague).

CCPRO is working with CC League to prepare a more detailed revenues/expenses report for the next

CCPRO board meeting. CC League will be sending reports to CCPRO on a quarterly basis, or more frequently, if requested.

Total Account Balances as of 4/13/18: **\$80,235.53**

- Wells Fargo (managed by CC League): \$61,275.90
- Wells Fargo (managed by CCPRO): \$6,183.72
- PayPal: \$12,775.91

## **ACTION/DISCUSSION ITEMS**

### **5) Hiring Graphic Designer for 2018-19**

**Anne Krueger**

A motion was made to approve Cuesta College Graphic Designer Anthony Herrera as the CCPRO graphic designer for 2018-19 for up to \$1,500. (M/S/U – L. Leopold / L. Gropen)

### **6) Review of Board Roles**

**Anne Krueger**

A. Krueger reviewed the various roles of the Board members with the group. She noted that the Communications position will take a more active role in updating the CCPRO website. It was also stated that Interact will design a new CCPRO website as part of its sponsorship for the 2019 conference.

### **7) Volunteer Assignments for 2019**

**Anne Krueger**

A. Krueger explained that there are many volunteer assignments that need to be filled for the 2019 conference. She requested that the Board members consider volunteering to take on the following roles:

- Conference program
- Student scholarships
- Pre-conference
- Keynote speakers

L. Leopold noted that she will oversee the 2019 conference banquet menu.

T. Leong stated that he would once again be interested in coordinating a pre-conference session.

At this time, the Board had an informal discussion on the following:

- CCPRO membership payments can now be made online
- In addition to the annual conference, a goal for CCPRO this year is to schedule regional drive-in meetings. A. Krueger noted that the Board would consider funding drive-ins.
- The NCMPR 2019 conference will be held in Texas. Due to California's ban on state-funded travel to Texas, there may be an influx of attendees to the 2019 CCPRO conference. The group discussed how it could use this opportunity to increase outreach to college's that do not normally attend CCPRO, and how this might increase CCPRO membership.
- There were questions about where the vendors will be located at the 2019 conference. A. Krueger stated that she will talk to the hotel about this.

- The group talked about whether vendors should be invited to the conference's annual Wednesday evening excursions. It was agreed that vendors should be invited to attend.
- It was requested that at the next meeting, the group discuss changing the sponsorship levels.

**8) Theme for 2019 Conference**

A theme for the 2019 conference is needed. A. Krueger reminded the group that the last time a conference was held in San Diego, the theme was "Captains of Communication." The Board members were directed to bring a theme idea to the next CCPRO meeting.

**9) Set Meeting Date Schedule**

The group agreed that the 2018-19 meeting schedule should remain the 3<sup>rd</sup> Thursday of each month.

**10) Next meeting date**

The next Board meeting is set for May 17, 2018.

The meeting concluded at 1:38 pm.

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