



CCPRO Board of Directors
Meeting Minutes
February 21, 2019
12:00 p.m. to 1:00 p.m.

1) Call to order

A. Krueger

The meeting came to order at 12:04 p.m.

2) Roll Call

Name	Position	College	Absent/Present
Anne Krueger	President	Grossmont-Cuyamaca CCD	P
Lauren Milbourne	Vice President	Hancock College	P
Alex Breitler	Secretary	Delta College	P
Paul Bratulin	Treasurer	San Bernardino Valley College	P
Laura Gropen	Past President	Palomar College	P
Kristen Hyuck	Membership	MiraCosta College	P
Tim Leong	Mentor Coordinator	Contra Costa CCD	A
Lillian Leopold	Region: Southern	Southwestern College	A
David Ysais	Region: Los Angeles	L.A. Trade Technical College	P
Eric Walker	Region: Inland Empire	Mt. San Jacinto CCD	A
Luz Reyes-Martin	Region: Central	Santa Barbara City College	P
Megan Rodriguez Antone	Region: Bay Area	Cañada College	A
Peter Griggs	Region: Northern	Shasta College	A
David Ysais	CCPRO Awards Chair	L.A. Trade Technical College	

ACTION/DISCUSSION ITEMS

3.) Approval of the January meeting minutes

Alex Breitler

The January 2019 meeting minutes were approved with a correction (M/S/U – K.Hyuck/ L. Gropen)

4) Treasurer's Report

Paul Bratulin

P. Bratulin reported that CCPRO received another fraud alert. Someone tried to make two purchases of \$300 and \$465 through an online business. CCPRO advised that the purchases were fraudulent; the charges were reversed and the money was returned. It appears to be safe to resume moving money out of the Wells Fargo account which is slated to be closed down following the phishing attack last October. P. Bratulin plans to work on those transfers in March, emptying out both Wells Fargo and PayPal accounts. There is a total \$79,505 on all accounts. It was noted, however, that CCPRO members must still pay into PayPal when they apply for CCPRO awards, so the PayPal account must remain open.

5. 2019 Conference updates

a. Registration update

Anne Krueger

There is a need to confirm that those who register for the conference as CCPRO members are, indeed, members. A.Krueger will forward the latest membership list. We will need to send emails to anyone who has registered as a member but is not on the membership list. In terms of registration itself, the biggest concern is the block of hotel rooms. CCPRO's block of rooms is reserved until March 11. We are at 112 rooms and are contracted for 160 rooms. However, A.Krueger noted that sponsors have not yet registered and that many CCPRO members typically wait until the deadline approaches before registering. Another reminder message will be sent emphasizing the March 11 cutoff.

b. Program

Anne Krueger

A. Krueger reported that the conference program looks good and has been sent to the league for posting on the website. It will also be posted on CCPRO's website. The program includes a lot of good content for conference attendees.

c. CCPRO Awards

David Ysais

D. Ysais reported that awards are going very well. After an "avalanche" of entries in mid-February, the count now stands at 343 entries. The quality of entries is also very high. It was a good idea to extend the deadline. An email will be sent to colleges that have won an award as an incentive for them to attend the conference. As a side note, for the first time, all nine Los Angeles-based colleges are now members of CCPRO.

d. Membership

No report

e. Sponsorships

Laura Gropen

L.Gropen reported that we have \$13,000 in sponsorships. 25th Hour Communications is the lead sponsor; this is the first time in recent memory that the conference will have a lead sponsor. Interact Communication is a platinum sponsor, Q1Media is a gold sponsor, CCC tech support is a silver sponsor. A number of others have sponsored at the \$1,000 level. We are still working on the ads that go along with the sponsorships.

f. Student scholarships

Paul Bratulin

We received three entries for the student scholarships. All are from different colleges. P. Bratulin is planning to review them in late February. He will make a decision and send the winner a congratulatory email. The league will send the winner a check and we will ask the winner to send a short one- to two-minute video to say "thank you." We will also notify the PIO at the college where the student is enrolled.

g. All Pro Award

No report

h. PROMoter Award

Lauren Milbourne

There are three nominations and judging is underway. We have rankings from two of the three judges and are waiting to hear from the third. We will invite the winner to the conference luncheon. If they cannot attend we will need a short video. We will also need to contact Leroy to prepare a plaque.

Next meeting is on March 21, 2019.

The meeting concluded at 12:35 pm.

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