



CCPRO Board of Directors
Meeting Minutes
October 18, 2018
12:00 p.m. - 1:00 p.m.

1) Call to order

A. Krueger

The meeting came to order at 12:03 p.m.

2) Roll Call

Name	Position	College	Absent/Present
Anne Krueger	President	Grossmont-Cuyamaca CCD	P
Lauren Milbourne	Vice President	Cuesta College	P
Shelly Valenton	Secretary	Delta College	P
Paul Bratulin	Treasurer	San Bernardino CCD	P
Laura Gropen	Past President	Palomar College	P
Chris Clarke	Communications	Barstow College	P
Kristen Hyuck	Membership	MiraCosta College	P
Tim Leong	Mentor Coordinator	Contra Costa CCD	A
Lillian Leopold	Region: Southern	Southwestern College	P
Vacant	Region: Los Angeles		
Eric Walker	Region: Inland Empire	Mt. San Jacinto CCD	P
Luz Reyes Martin	Region: Central	Santa Barbara City College	P
Megan Rodriguez	Region: Bay Area	Cañada College	P
Peter Griggs	Region: Northern	Shasta College	P
David Ysais	CCPRO Awards Chair	College of the Desert	P

ACTION/DISCUSSION ITEMS

3.) Approval of the September meeting minutes

Shelly Valenton

The September 2019 minutes were approved. (M/S/U – L.Milbourne/E.Walker)

4) Treasurer’s Report

Paul Bratulin

P. Bratulin stated that there were no significant changes from last month's report. He is in the process of looking for a CPA to do the audit and will be moving forward with closing the old account with Wells Fargo.

5. 2019 Conference

a. Conference attendee gift

Lillian Leopold

L. Leopold presented the idea of thermal water bottles including the recommended vendor. The order needs to be placed before January to lock the current price.

The purchase of the water bottles was approved. (M/S/U – L.Leopold/L.Gropen)

b. CCPRO Awards

David Ysais

D. Ysais drafted the call for entries announcement based upon last year's design. He has an in-house designer who can assist with the material. He will be sending a draft to the Board for review.

The list of award categories was sent to the Board for review. Suggested changes should be sent to A. Krueger. Deadline for submission of entries will be mid-January (early bird) and early February (hard deadline).

c. Pre-conference session

Tim Leong

T. Leong was not present to provide updates.

d. Sponsorships

Laura Gropen

A.Kreuger reported that 25th Hour Communications is interested to be the lead sponsor. They were requesting to have access to the list of attendees prior to the conference.

S. Valenton noted that 25th Hour Communications was the lead sponsor for NCMPR District 6 and they were able to have access to the list of attendees prior to the conference. L. Milbourne asked if it is something that we also want to offer to other vendors. L. Leopold suggested that CCPRO can send an email to attendees on behalf of the sponsors. K.Hyuck further stated that we can look into increasing the sponsorship cost next year and offer this as an added benefit. A discussion ensued.

A.Krueger called for a vote on whether lead sponsors should be given access to the list of conference participants and be authorized to send emails prior to the conference.

Voting result as follows:

Name	Yes/No
Anne Krueger	No
Lauren Milbourne	No
Shelly Valenton	No
Paul Bratulin	No
Laura Gropen	Not present at time of voting
Chris Clarke	Yes
Kristen Hyuck	Yes
Tim Leong	Absent
Lillian Leopold	No
Eric Walker	No
Luz Reyes Martin	No
Megan Rodriguez	No
Peter Griggs	No
David Ysais	No

Motion fails.

Note:

L. Gropen joined the meeting after the sponsorship discussion and clarified that 25th Hour actually wanted a copy of the attendees after the conference. For last year's conference, she removed the option for sponsors to receive a copy of the conference attendees prior to the conference. Sponsors only received a printed list of the attendees after the conference. Only the names and the college were included on the list.

e. Keynote speaker

Lauren Milbourne

L. Milbourne recommended Tom Franciskovich as a possible keynote speaker, describing him as a highly regarded speaker and story-teller. In addition to a \$750 fee, he is asking CCPRO to cover his travel expenses from San Luis Obispo (around \$200-\$300).

L. Milbourne will send additional information about Tom Franciskovich including links to YouTube videos. This topic will be revisited at next month's meeting.

f. Presentation proposals

Eric Walker

E. Walker reported that so far, there was one proposal submitted. A discussion ensued regarding possible topics. A Krueger suggested that Karin Mariott should present on social media and noted that she will reach out to Paul Feist re presentations from the Chancellor's Office.

L. Gropen suggested having a survey to know what topics attendees would like to hear and further mentioned that there is a need to have a presentation for graphic designers.

E. Walker will look into CAPIO presenters to get ideas and possibly invite presenters. The goal is to send another call for presentation in November.

6) Membership Drive

Kristin Hyuck

K. Hyuck reported that an email was sent with the updated list of members. The list needs to be reviewed and updated.

7) Website Update

Chris Clarke

C. Clarke reported reached out to Cheryl Broom at Interact and reported that there's been some progress made in correcting outdated information on the current website. C. Clarke needs to clarify with Interact the extend of work that they are willing to do to revamp the website.

A. Kreuger asked if people are still having issues accessing the website and some members confirmed that it is the case. The problem has something to do with the security certificate for the site. L.Gropen reminded the Board that CCPRO paid for the website to be a secure site. C. Clarke will contact Go Daddy to try to resolve the access issue.

8) Professional development committee update

Tim Leong

No update provided.

Next meeting is on November 15

The meeting concluded at 12:45 pm.

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