



CCPRO Board of Directors
Meeting Minutes
May 9, 2019

1) Call to order

The meeting came to order at 8:35 a.m.

K. Huyck

2) Roll Call

Name	Position	College	Absent/Present
Kristen Huyck	President	MiraCosta College	P
Peter Griggs	Vice President	Shasta College	P
Alex Breitler	Secretary	Delta College	P
Paul Bratulin	Treasurer	San Bernardino Valley College	A
Anne Krueger	Past President	Grossmont-Cuyamaca CCD	P
Cherie Colin	Membership	Skyline College	P
Lauren Milbourne	Communications	Allan Hancock College	P
Lillian Leopold	Region: Southern	Southwestern College	P
David Ysais	Region: Los Angeles	L.A. Trade Technical College	P
Eric Walker	Region: Inland Empire	Mt. San Jacinto CCD	P
Luz Reyes-Martin	Region: Central	Santa Barbara City College	A
Guisselle Nunez	Region: Bay Area	Chabot-Las Positas CCD	A
Holly Dawson	Region: Northern	Napa Valley College	P
Eric Harnish	Mentor Coordinator	College of the Canyons	A
Jane Crandell	Awards Chair (non-voting)	Folsom Lake College	P
Kristy Hart	Awards Chair (non-voting)	Folsom Lake College	P

ACTION/DISCUSSION ITEMS

3) Approval of the April meeting minutes

Alex Breitler

The April 2019 meeting minutes were approved (M/S/U – E. Walker/ A. Krueger).

4) Treasurer's Report

P. Bratulin

No report.

5) Password-protected website (discussion)

K. Huyck

The board discussed the merits of creating a password-protected website. H. Dawson suggested that if all materials are made available to the general public, there is less incentive for people to join the organization. However, a password-protected site raises the question of who will deal with lost or forgotten passwords, etc. K. Huyck suggested another option: that the site be made unsearchable. Links can be sent to members without requiring passwords, but the general public is unlikely to stumble on the material. It may also be possible to use a plug-in to deal with forgotten passwords, or to use one generic password for the entire membership. K. Huyck will further explore this with the webmaster and report back.

6) Census – collaboration with the league/participation in CCLC's 2019 Annual Convention (discussion)

K. Huyck

The Community College League of California would like CCPRO and college PIOs to collaborate on sharing information about the upcoming Census. K. Huyck reported that there has been discussion of using toolkits, webinars, FAQs and other methods to share information. It was suggested that in light of possible concerns that some students might have about government officials asking them questions, it is important to raise public awareness about what the Census is and why those questions are being asked. K. Huyck will create a Google Doc which can be shared with the board and discussed/approved at our next meeting.

7) 2020 Conference Updates

P. Griggs

P. Griggs reported that it's time to consider themes for the 2020 conference at Lake Tahoe so that we can begin to develop materials. Suggestions are welcome. He proposed hiring Anthony Herrera, the same designer who produced the program and logo for the 2019 conference. CCPRO also needs someone to serve as scholarship chair.

The search is on for a keynote speaker. C. Colin suggested checking with the Stanford University Design Center. P. Griggs suggested also checking with the Chancellor's Office for speakers they could recommend. Any suggestions on a keynote speaker should be sent to P. Griggs.

If the Board chooses to hire Tim Leong's band for entertainment at the conference, it would cost \$150 each for three band members for a total of \$450, plus lodging for one night. Anne Krueger will check with Interact on possibly covering the cost of the band. This will come back to the board as an action item.

E. Walker asked if there is a project management tool that could be used for conference planning. P. Griggs said he is hoping to put together a standard operating procedure that can be used moving forward.

8) Other business

It was agreed there will be no meeting in June. The next meeting will be Thursday, July 11. In the meantime, work continues on updating the website with information on membership by region, recent meeting minutes and other details as we prepare for membership drive in July.

The meeting concluded at 9:08 a.m.

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