



CCPRO Board of Directors
Meeting Minutes
Nov. 14, 2019

1) Call to order

K. Huyck

The meeting came to order at 8:32 a.m.

2) Roll Call

Name	Position	College	Absent/Present
Kristen Huyck	President	MiraCosta College	P
Peter Griggs	Vice President	Shasta College	P
Alex Breitler	Secretary	Delta College	P
Paul Bratulin	Treasurer	San Bernardino Valley College	P
Anne Krueger	Past President	Grossmont-Cuyamaca CCD	P
Cherie Colin	Membership	Skyline College	A
Lauren Milbourne	Communications	Allan Hancock College	P
Lillian Leopold	Region: Southern	Southwestern College	A
David Ysais	Region: Los Angeles	L.A. Trade Technical College	P
Eric Walker	Region: Inland Empire	Mt. San Jacinto CCD	P
Luz Reyes-Martin	Region: Central	Santa Barbara City College	P
Guisselle Nunez	Region: Bay Area	Chabot-Las Positas CCD	P
Holly Dawson	Region: Northern	Napa Valley College	P
Eric Harnish	Mentor Coordinator	College of the Canyons	A
Jane Crandell	Awards Chair (non-voting)	Folsom Lake College	P
Kristy Hart	Awards Chair (non-voting)	Folsom Lake College	A

ACTION/DISCUSSION ITEMS

3) Approval of the October meeting minutes

A. Breitler

The October 2019 meeting minutes were approved (M/S/U – A. Krueger/ P Griggs).

4) Treasurer's Report

P. Bratulin

P. Bratulin reported that as of October, CCPRO's total balance was \$105,898, of which \$104,783 is with the League. P. Bratulin also suggested the possibility of sending a letter to Wells Fargo in an effort to recoup funds following last year's phishing attack on CCPRO. The Board agreed that a letter should be drafted, which P. Bratulin offered to do.

5) CCPRO Academy Update

T. Leong

No report.

6) Part-time assistant follow-up

K. Huyck

K. Huyck thanked A. Krueger for drafting the job description for this new position. The question now is how best to market the job. A. Krueger suggested sending an announcement on the PIO listserv. P. Bratulin also suggested reaching out to former PIOs who have either retired or are in need of new employment.

P. Griggs said the Board will need to figure out the details regarding hours and pay ahead of soliciting applications. A. Krueger suggested an hourly rate with total cap for the year, since the quantity of work will vary on a month to month basis. K. Huyck suggested keeping the compensation generic with a ballpark figure but not being specific on hourly rates.

Further discussion was tabled and the draft description was sent out for comments from the Board. The hope is to have someone on board by mid-to-late January.

7) Conference update

P. Griggs

P. Griggs reported that the logo is out and that a save the date reminder will be issued soon, along with a request for proposals for presenters. A number of speakers have been considered, including Tahoe-area photographer Corey Rich, a representative with Take Care Tahoe which has been involved in Keep Tahoe Blue campaigns, Lake Tahoe Community College President Jeff DeFranco, USC's Estella Bensimon, speaker David Perry, and Rory Sutherland. P. Griggs said it's a good field of candidates. He is checking on cost and availability.

Field trips are also being considered, including a gondola trip to the top of Heavenly Mountain, or a rental of a paddlewheel boat for an excursion around Emerald Bay.

P. Griggs is also reaching out to Tim Leong about his band's participation on Wednesday night. The

Board expressed its agreement with this plan.

A Krueger brought up the possibility of selling a lead sponsorship to 3Fold for the 2021 conference. P. Griggs asked if any other vendors had expressed interest. K. Huyck said that none have to this point. The Board expressed no reservation about moving forward if no other vendors have expressed interest.

8) Membership

C. Colin

No report.

9) Census 2020 Statement

K. Huyck

K. Huyck reported that she is presenting at the League conference and was provided a PowerPoint which she will share with the Board.

The meeting concluded at 9:14 a.m.

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