



CCPRO Board of Directors
Meeting Minutes
July 8, 2021

1) Call to order

P. Griggs

The meeting came to order at 8:49 a.m.

2) Roll Call

Name	Position	College	Absent/Present
Peter Griggs	President	Shasta College	P
Holly Dawson	Vice President	Napa Valley College	P
Alex Breitler	Secretary	Delta College	P
Paul Bratulin	Treasurer	San Bernardino Valley College	A
Kristen Huyck	Past President	MiraCosta College	A
Cherie Colin	Membership	Skyline College	P
James Meier	Communications	Mt. San Jacinto CCD	A
Lillian Leopold	Region: Southern	Southwestern College	P
Ben Demers	Region: Los Angeles	Los Angeles Southwest College	A
Elizabeth Espinoza	Region: Inland Empire	Imperial Valley College	P
Lauren Milbourne	Region: Central	Allan Hancock College	P
Niall Adler	Region: Bay Area	Mission College	A
Erin Bricker	Region: Northern	Santa Rosa Junior College	A
Eric Harnish	Mentor Coordinator	College of the Canyons	A
Jack Beresford	Awards Chair (non-voting)	San Diego CCD	P

ACTION/DISCUSSION ITEMS

3) Approval of the June 2021 meeting minutes

A. Breitler

Approval of the June 2021 minutes was tabled due to lack of a quorum.

4) Treasurer's Report

P. Bratulin

No report.

5) Membership

C. Colin/P. Anning

C. Colin reported that she is working on a membership push email. Regional reps including Erin Bricker have been sending out emails to members within their regions. P. Griggs agreed that the more outreach that can be done at the regional level, the better.

6) Website update

P. Anning

P. Anning reported that Shane Ysais has a fulltime webmaster job and will no longer be able to do work for CCPRO. P. Anning has reached out to one of P. Bratulin's support staff and P. Griggs has suggested the possibility of hiring a professional organization. L. Leopold also recommended one of her own staff members.

7) CCPRO 2022 Conference

Board discussion

H. Dawson said planning has begun on the annual conference April 13-15 at Lake Tahoe. P. Griggs reached out to Lake Tahoe Resort which has provided a proposal that is currently under review and will be brought before the Board at a future date. H. Dawson is also in contact with Diane Lewis at Lake Tahoe Community College to go over ideas that were previously considered two years ago, in terms of speakers and activities. For committees, K. Huyck will head up sponsorships, J. Beresford will head up awards, L. Leopold can do scholarships, and L. Milbourne will do All-PRO and PROMoter awards. Help is needed with gifts, speakers and pre-conference. P. Griggs thanked those who have stepped forward to help.

H. Dawson also asked if changes to the conference logo and theme are needed. Those graphics will be sent to the Board for review.

H. Dawson invited members to send her ideas for topics or speakers. One suggestion is crisis communications; other ideas will be brought back for consideration.

8) Regional reps updates

Regional reps

Regional reps gave brief updates:

L. Leopold has a list of people in her area and plans to do a push to increase membership. She noted that it's a new fiscal year and a good time to reach out.

L. Milbourne reported she has emailed her regional members twice and received some feedback. She intends to poll the group for once-a-month calls starting in September.

E. Espinoza has emailed the members in her region and is planning another email blast once vacations are over. She would also like to hold a monthly check-in.

9) Coordinator's report

P. Anning

P. Anning said CCPRO's first renewal came from the Central Coast region and thanked L. Milbourne for her work.

The meeting concluded at 9:10 a.m.

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