



CCPRO Board of Directors  
Meeting Minutes  
September 9, 2021

**1) Call to order**

**P. Griggs**

The meeting came to order at 8:32 a.m.

**2) Roll Call**

<b>Name</b>	<b>Position</b>	<b>College</b>	<b>Absent/Present</b>
Peter Griggs	President	Shasta College	P
Holly Dawson	Vice President	Napa Valley College	P
Alex Breitler	Secretary	Delta College	P
Paul Bratulin	Treasurer	San Bernardino Valley College	P
Kristen Huyck	Past President	MiraCosta College	P
Cherie Colin	Membership	Skyline College	P
James Meier	Communications	Mt. San Jacinto CCD	P
Lillian Leopold	Region: Southern	Southwestern College	P
Ben Demers	Region: Los Angeles	Los Angeles Southwest College	A
Elizabeth Espinoza	Region: Inland Empire	Imperial Valley College	P
Lauren Milbourne	Region: Central	Allan Hancock College	P
Niall Adler	Region: Bay Area	Mission College	P
Erin Bricker	Region: Northern	Santa Rosa Junior College	P
Eric Harnish	Mentor Coordinator	College of the Canyons	P
Jack Beresford	Awards Chair (non-voting)	San Diego CCD	P

**ACTION/DISCUSSION ITEMS**

**3) Approval of the June 2021/July 2021/August 2021 meeting minutes A. Breitler**

The June 2021, July 2021, and August 2021 minutes were approved (M/S/U P. Griggs, N. Adler)

#### **4) Treasurer's Report**

**P. Bratulin**

P. Bratulin gave an update on CCPRO finances: \$24,914 in the PayPal account, \$528 in Wells Fargo, and \$79,840 with the League for a grand total of \$105,283.

#### **5) Membership**

**C. Colin/P. Anning**

C. Colin reported CCPRO has 70 members from 20 colleges.

#### **6) Website update**

**P. Anning**

P. Anning shared the history of CCPRO's reliance on webmasters who have either been volunteers or were paid by the organization but had full-time jobs which demanded the bulk of their time. P. Griggs had recommended consulting with PacificSky marketing, the agency he and his college use, and after doing a thorough review of existing website files and future plans, a proposal was returned and reviewed. A motion was made to accept initial website structural fixes not to exceed \$2,100 and to contract for the monthly maintenance plan at \$190/month with an annual review and adjustment if needed.

The Board approved the contract (M/S/A L. Leopold/P. Bratulin, P. Griggs abstains)

#### **7) CCPRO 2022 Conference**

**Board discussion**

Due to wildfires in the Tahoe area, H. Dawson reported that not much work had been done on conference planning for the past month or so. H. Dawson will report to the Board once conversations resume, so that next steps can be determined. The conference is now scheduled for April 6-8, 2022.

#### **8) Regional updates**

**Regional reps**

Regional reps shared updates on membership calls and monthly meet-ups.

#### **9) Coordinator's report**

**P. Anning**

P. Anning asked regional reps to invite him to any monthly meetings that are held.

The meeting concluded at 9:08 a.m.

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